

# Training Registration Form



Please fax or send registration form and payment to:

**St Luke's Innovative Resources 137 McCrae Street Bendigo Victoria 3550, or fax (03) 5442 0555.**

Full payment is required at the time of registration to secure your place in any of the activities.

If paying by cheque please make payable to: *St Luke's Innovative Resources*.

Name (one form per person): .....

Organisation: .....

Address: ..... Postcode: .....

Phone: (.....) ..... Fax: (.....) .....

Email: .....

Payment by:  Invoice (organisations only). Please forward a copy of this form with any correspondence

Cheque  Visacard  Mastercard

Card Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expires \_\_\_\_\_ / \_\_\_\_\_ CWV No. \_\_\_\_\_

Full name on card \_\_\_\_\_ Signature \_\_\_\_\_

Date	Workshop	Location	Duration	Cost	✓
15-16 March	Introduction to the Strengths Approach	Bendigo	2 days	\$396	
15-16 March	Travelling Toolshed	Bendigo	2 days	\$396	
17-18 March	Strengths-based Supervision	Bendigo	2 days	\$396	
17-18 March	Soulful Melancholy	Bendigo	1.5 days	\$275	
19 March	Tools for Teambuilding and Groupwork	Bendigo	1 day	\$198	
19 March	Client feedback	Bendigo	1 day	\$198	
<ul style="list-style-type: none"> <li>all sessions start at 9.30am and finish at 4.30pm (Half day only finish at 12.30)</li> <li>morning tea, afternoon tea and lunch is provided in all workshops (Please advise of any dietary requirements)</li> <li>venue details will be provided upon receipt of registration form</li> <li>all workshop fees are GST inclusive</li> </ul>		<b>Total</b>			

**CANCELLATION POLICY:** A full refund will be given if notice of cancellation is received in writing up to 10 working days prior to a workshop. Registrations cancelled between 5 and 10 days prior to the commencement of the workshop will incur a 25% administration fee. Fees for registrations cancelled less than five working days prior to the commencement of the workshop will not be refunded. Workshops may be cancelled should participant numbers be insufficient. Innovative Resources will notify participants as soon as this decision is made and a full refund will be provided. NOTE: Unless otherwise requested, your name and address may be added to our mailing list.